

# Scope and Sequence

Unit	Theme	Grammar	Topics	Avoid Common Mistakes
<b>PART 1 The Verb Be</b>				
Unit 1 page 2	Tell Me About Yourself	Statements with Present of <i>Be</i>	Present of <i>Be</i> : Affirmative Statements (p.4) Present of <i>Be</i> : Negative Statements (p.8)	Avoiding <i>be + no</i> ; avoiding sentences beginning with <i>be</i>
Unit 2 page 12	Schedules and School	Yes/No Questions and Information Questions with <i>Be</i>	Yes/No Questions and Short Answers with <i>Be</i> (p.14) Information Questions with <i>Be</i> (p.18)	Remembering capital letters and punctuation; avoiding contractions with short answers to <i>yes/no</i> questions
<b>PART 2 Nouns, Determiners, and Pronouns</b>				
UNIT 3 page 22	Gadgets	Count Nouns; <i>A/An</i> ; <i>Have</i> and <i>Be</i>	Nouns; <i>A/An</i> (p. 24) <i>Be</i> with <i>A/An</i> + Noun (p. 27) <i>Have</i> (p. 29)	Remembering <i>a/an</i> ; remembering subject/verb agreement
UNIT 4 page 32	The Workplace	Demonstratives and Possessives	Demonstratives ( <i>This, That, These, Those</i> ) (p. 34) Possessives and <i>Whose</i> (p. 39)	Using <i>this/that and these/those</i> ; using possessives
<b>PART 3 Prepositions and Adjectives</b>				
UNIT 5 page 44	Skills and Qualities for Success	Descriptive Adjectives	Adjectives (p. 46) Questions with <i>What . . . like?</i> and <i>How + Adjective</i> (p. 49)	Remembering where to put adjectives; avoiding plural adjectives
UNIT 6 page 54	Around the House	Prepositions	Prepositions of Place: Things at Home and in the Neighborhood (p. 56) Prepositions of Place: Locations and Other Uses (p. 60) Prepositions of Time (p. 63)	Remembering <i>in, on, and at</i>
UNIT 7 page 68	Local Attractions	<i>There Is</i> and <i>There Are</i>	<i>There Is / There Are</i> (p. 70) Yes/No Questions with <i>There Is / There Are</i> (p. 75)	Using <i>there is / there are</i> ; avoiding contractions in academic writing

Unit	Theme	Grammar	Topics	Avoid Common Mistakes
<b>PART 4 Simple Present</b>				
UNIT 8 page 80	Lifestyles	Simple Present	Simple Present: Affirmative and Negative Statements (p. 82) Statements with Adverbs of Frequency (p. 88)	Avoiding <i>do/does</i> in negative statements with <i>be</i> ; avoiding <i>be</i> with simple present verbs
UNIT 9 page 92	Daily Habits	Simple Present Yes/No Questions and Short Answers	Simple Present Yes / No Questions and Short Answers (p. 94)	Remembering <i>Do/Does</i> in simple present questions with <i>have</i> ; avoiding <i>Do/Does</i> in questions with <i>be</i>
UNIT 10 page 98	Cultural Holidays	Simple Present Information Questions	Simple Present Information Questions (p. 100) Questions with <i>How Often</i> (p. 106)	Remembering <i>do/does</i> ; avoiding <i>-s</i> with <i>he/she/it</i>
<b>PART 5 Conjunctions</b>				
UNIT 11 page 108	Time Management	Conjunctions: <i>And, But, Or, Because</i>	<i>And, But, Or</i> (p. 110) <i>Because</i> (p. 113)	Remembering a comma with conjunctions; using conjunctions
<b>PART 6 Simple Past</b>				
UNIT 12 page 118	Success Stories	Simple Past Statements	Simple Past Statements: Regular Verbs (p. 120) Simple Past Statements: Irregular Verbs (p. 125)	Remembering simple past verbs to talk about the past; remembering the base form of the verb after <i>did not / didn't</i>
UNIT 13 page 130	Business Ideas	Simple Past Questions	Simple Past Yes / No Questions (p. 132) Simple Past Information Questions (p. 135)	Remembering <i>did</i> + subject + base form of the verb; avoiding the past form in information questions
UNIT 14 page 138	Life Stories	Simple Past of <i>Be</i>	Simple Past of <i>Be</i> : Affirmative and Negative Statements (p. 140) Simple Past of <i>Be</i> : Questions and Answers (p. 142)	Using <i>was/were</i> ; Remembering the correct form with <i>born</i>
UNIT 15 page 148	Luck and Loss	Past Time Clauses with <i>When, Before, and After</i>	Past Time Clauses with <i>When, Before, and After</i> (p. 150)	Remembering the correct spelling of <i>when, before, and after</i> ; remembering the subject in the main clause and the time clause

Unit	Theme	Grammar	Topics	Avoid Common Mistakes
<b>PART 7 More About Nouns, Determiners, and Pronouns</b>				
UNIT 16 page 156	Eating Habits	Count and Noncount Nouns	Count and Noncount Nouns (p. 158) Units of Measure; <i>How Many . . . ?</i> and <i>How Much . . . ?</i> (p. 164)	Avoiding <i>a / an</i> with noncount nouns; avoiding the plural with noncount nouns
UNIT 17 page 170	Languages	Quantifiers: <i>Some, Any, A Lot Of, A Little, A Few, Much, Many</i>	Quantifiers: <i>Some</i> and <i>Any</i> (p. 172) Quantifiers: <i>A Lot Of, A Little, A Few, Much, Many</i> (p. 177)	Remembering <i>many</i> with plural nouns; remembering <i>any</i> with negative statements and <i>some</i> with affirmative statements
UNIT 18 page 184	Changes and Risks	Articles: <i>A / An</i> and <i>The</i>	Articles: <i>A / An</i> and <i>The</i> (p. 186) Article or No Article? (p. 191)	Avoiding <i>a/an</i> with noncount nouns; avoiding <i>the</i> when talking about things or people in general
UNIT 19 page 196	Meals Around the World	Possessive Pronouns and Indefinite Pronouns	Possessive Pronouns (p. 198) Indefinite Pronouns (p. 203)	Avoiding the plural with possessive pronouns; remembering <i>any +</i> in negative statements
<b>PART 8 Imperatives and Modals</b>				
UNIT 20 page 208	Social Customs	Imperatives	Imperatives (p. 210)	Avoiding <i>no</i> in negative imperatives; remembering an apostrophe in <i>don't</i>
UNIT 21 page 218	Making Connections	Ability and Possibility	<i>Can</i> and <i>Could</i> for Ability and Possibility (p. 220) <i>Be Able To</i> and <i>Know How To</i> for Ability (p. 225)	Avoiding <i>-s</i> with <i>can</i> and <i>could</i> ; remembering the base form with <i>can</i> and <i>could</i>
UNIT 22 page 230	College Life	Requests and Permission	<i>Can, Could, and Would</i> for Requests (p. 232) <i>Can, Could, and May</i> for Permission (p. 236)	Remembering the correct word order for making requests; remembering the base form of the verb after <i>can, could, may, or would</i>

Unit	Theme	Grammar	Topics	Avoid Common Mistakes
<b>PART 9 Present and Past Progressive</b>				
UNIT 23 page 242	Body Language	Present Progressive	Present Progressive Statements (p. 244) Present Progressive Questions (p. 249) Present Progressive and Simple Present (p. 251)	Remembering <i>be</i> and verb + <i>-ing</i> for the present progressive
UNIT 24 page 256	Inventions and Discoveries	Past Progressive and Simple Past	Past Progressive (p. 258) Time Clauses with Past Progressive and Simple Past (p. 263)	Remembering <i>was / were</i> + verb + <i>-ing</i> for the past progressive
<b>PART 10 Subjects, Objects, and Complements</b>				
UNIT 25 page 268	Fast Food or Slow Food	Subject and Object Pronouns; Questions About Subjects and Objects	Subject and Object Pronouns (p. 270) Questions About the Subject and the Object (p. 273)	Using subject and object pronouns; avoiding putting the pronoun before the noun
UNIT 26 page 278	Do What You Enjoy Doing	Infinitives and Gerunds	Infinitives (p. 280) Gerunds (p. 283)	Using infinitives and gerunds; Avoiding <i>wanna</i> in writing
<b>PART 11 The Future</b>				
UNIT 27 page 290	The Years Ahead	Future with <i>Be Going To</i> , Present Progressive, and <i>Will</i>	Future with <i>Be Going To</i> or Present Progressive (p. 292) Future with <i>Will</i> (p.297)	Remembering the verb <i>be</i> in <i>be going to</i> ; remembering <i>will</i> for predictions
UNIT 28 page 302	Will We Need Teachers?	<i>Will</i> , <i>May</i> , and <i>Might</i> for Future Possibility; <i>Will</i> for Offers and Promises	<i>May</i> and <i>Might</i> ; Adverbs with <i>Will</i> (p. 304) Offers and Promises (p. 309)	Avoiding using <i>can</i> for predictions; avoiding using <i>can</i> for certainty

Unit	Theme	Grammar	Topics	Avoid Common Mistakes
<b>PART 12 More Modals</b>				
UNIT 29 page 312	Study Habits	Suggestions and Advice	Suggestions and Advice (p. 314) Asking for and Responding to Suggestions and Advice (p. 317)	Using <i>should</i> and <i>ought</i> ; avoiding putting <i>probably</i> after the <i>ought to</i>
UNIT 30 page 322	Getting What You Want	Necessity and Conclusions	Necessity and Conclusions with <i>Have To</i> , <i>Need To</i> , <i>Must</i> (p. 324)	Avoiding <i>to</i> after <i>must</i> ; avoiding <i>need to</i> for conclusions
<b>PART 13 Adjective and Adverbs</b>				
UNIT 31 page 332	Making a Good Impression	Adjectives and Adverbs	Adjectives and Adverbs of Manner (p. 334) Adjectives with Linking Verbs; Adjectives and Adverbs with <i>Very</i> and <i>Too</i> (p. 338)	Avoiding <i>-ly</i> in irregular adverbs; avoiding confusion with <i>good</i> and <i>well</i> ; avoiding putting the adverb between a verb and its object
UNIT 32 page 344	Progress	Comparative Adjectives and Adverbs	Comparative Adjectives (p. 346) Comparative Adverbs (p. 351)	Avoiding <i>more</i> with <i>better</i> and <i>worse</i> ; avoiding <i>that</i> and <i>then</i> after a comparative
UNIT 33 page 356	Facts and Opinions	Superlative Adjectives and Adverbs	Superlative Adjectives (p. 358) Superlative Adverbs (p. 363)	Avoiding the comparative for more than two things; avoiding using <i>most</i> and <i>-est</i> together